

Refund Policy of the A.I.C.D. in regard Borovansky Examinations/Assessments

The Australian Institute of Classical Dance Inc. (AICD) will grant special consideration to a candidate who is about to undertake an examination or assessment, where they are unable to attend that examination/assessment due to circumstances beyond their control, which include serious illness, compassionate reasons; a family bereavement, a natural disaster or serious adverse weather condition that prevents the candidate from attending the examination/assessment. In these circumstances, compensation may be sought. The AICD will not grant special consideration on the grounds of minor illnesses, mistaken timing, optional commitments of a personal nature or if a candidate changes their mind.

An application for special consideration must be submitted to the AICD National Examination Coordinator within four weeks following the examination date. In the case of illness, this must comprise a signed medical certificate or doctor's letter, indicating that the candidate was indisposed on the day of the examination/assessment. In other cases, a signed statement from an appropriate person is required, outlining the circumstances, together with any other appropriate supporting documentation.

An application submitted for special consideration will be assessed by the AICD National Committee and where deemed appropriate, and at its sole discretion, the AICD will carry forward the examination/assessment fee for one session, thus enabling the candidate to enter again at the next session for no additional charge, except where fees have increased in the intervening period, and therefore the balance will be payable. If this is not possible or practical, up to 50% of the entry fee may be refunded.

Refunds will be processed within four weeks of the examination tour being completed if all applicable details have been submitted.